

**April 12, 2022**

**Salem Township Trustees - At the Salem Township Conference Room**

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The Salem Township Board of Trustees met on April 12, 2022 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustees Ralph Blanton and Heath Kilburn present. Mrs. Ramsey led all those present in the pledge to the flag.

**Meeting Minutes:**

- The trustees read the minutes from the March 22, 2022 meeting. Mr. Kilburn made a motion to approve the minutes. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – abstained      Mrs. Ramsey - yea      Mr. Kilburn – yea

**Fire Department: Asst Fire Chief Moenster reported:**

- FISH FRY received a Great Turn out. Served 446 meals. He thanked everyone who came out and all the volunteers that helped.
- Looking at ways for fringe benefits for incentives for hiring Full Time positions – proposed policy updates
  - Out of Cycle trades
  - Sick Time Giveaway
  - Comp Time Policy Higher Education – reimbursement
  - Boot Allowance

Mr. Kilburn made a motion to approve the proposed policy updates. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea      Mrs. Ramsey - yea      Mr. Kilburn – yea

- Update on New Utility Truck – waiting on a chip
- Presented resignation for Justin Principato. Going to work for City of Dayton. He has been with us for 12 years. Mr. Kilburn made a motion to accept the resignation of Justin Principato. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea      Mrs. Ramsey - yea      Mr. Kilburn – yea

**Zoning Update: Zoning Inspector Stephanie Austin reported:**

- Updating applications
- Issued two permits
- Looking at violation on 22/3 – property next to old papa’s restaurant. Procedure is a 30-day notice and then a 10-day notice before it will go to the Prosecutors office.
- Guest Judy Keck asked her to take a look at the property located at 3800 Trovillo Rd. She said she would.
- McQuitty property is on their 30-day notice.

**Guest comments:**

- **Mr. Greg Gatman:**
  - Asked when the new zoning publication will be published? Mrs. Ramsey replied that we received them tonight.
  - His church received a very short notice from the fire department to do an inspection on public buildings. Why such a short notice? Mr. Blanton replied they needed to get them all done and were just moving along with them.

**Guest comments continued:**

- **Mr. Gary Paynter** – Reported the street light out on 22/3 & Ward Rd. Mrs. Ramsey will follow up with Duke. She thanked him for letting us know. Mr. Blanton said that he will follow up with Duke about the quote for pricing on a new street light at the other end.
- **Ms. Judy Neal attended tonight's meeting to:**
  - Follow up on the discussion of the 20 plots that are sectioned off for Veterans. She received the quote from the company that does the Geo Thermal Engineering. Total cost is \$2,900.00. They will take their machine across the ground and see if the 20 plots are empty. She has offered to follow up with VFW and see if they will deed back the two plots that they have to the Township to help cover some of the expense for the Geo Thermal Engineering. The trustees thanked her for coming and for looking into this. Mr. Kilburn made a motion to accept the quote of \$2,900.00 and have the Geo Thermal done. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea      Mrs. Ramsey – yea      Mr. Kilburn – yea

They asked her to let them know when they will be out to do this. They would like to be there. She said yes

- Asked the Trustees to consider joining the LM History Connection and signing up for an annual membership. She left information for the Trustees to review.
- **Mrs. Judy Keck attending tonight's meeting to:**
  - Report that part of Trovillo Rd. has collapsed. Between the Oeder and Jett property. Mr. Blanton said that they will get out there and assess the situation.
  - Asked for a follow up on the LED lighting Grant in the Fire House. Mrs. Ramsey reported that the Chief Harrison has questions about it and is reaching out to Mr. Magg for answers.

**Trustee Ralph Blanton reported:**

- Received survey and it has been recoded. Mr. Blanton made a motion to move forward with the sale and schedule the closing with legal council. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – yea      Mrs. Ramsey - yea      Mr. Kilburn – yea

- Reported that Roger Crowe is out sick. He gave a verbal resignation. He will be using the remaining of his sick and vacation time. This is leaving us short-handed.
- Mr. Blanton presented a sub-contractor proposal from Michael Gilbert to be a consultant for training new employees. Mr. Blanton made a motion to approve Resolution 2022-04 dated April 6<sup>th</sup> to use Michael Gilbert as a consultant for the Township. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea      Mrs. Ramsey - yea      Mr. Kilburn – No

- Mr. Blanton presented an employment application from Kevin Crowe. Mr. Blanton made a motion to hire Kevin Crowe. Mrs. Ramsey proposed that we hold off hiring Kevin Crowe and we post the job for the next two weeks to see if we receive any other applications to have more options to consider. Mr. Kilburn second Mrs. Ramsey proposal of posting for two weeks.

Vote: Mr. Blanton – NO      Mrs. Ramsey - yea      Mr. Kilburn – yea

**Trustee Heath Kilburn reported:**

- Reported footer at Mays gave site is bad and needs replaced. Mr. Blanton said that they are aware of it and plan to replace it. Looking at other footer alternatives for the future. Pre-slabs are available. This will take less time and money. He will report back.
- Mr. Jerry Martin needs gravel at the corner of Moore-Sauer Rd. Mr. Blanton said they put some in area and will put it in the other.

**Trustee Susan Ramsey reported:**

- Received a phone call from Greg Kelly regarding a cemetery deed. His name was misspelled and wanted it corrected. She got with Fiscal Officer and she corrected it and a new one was given to Mr. Kelly.

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**Cemetery updates:**

**March 2022 Cemetery**

03/08/22	Dale Wright	Sec 5	Lot 142	2 <sup>nd</sup> from SE Corner	Tufts
03/14/22	Darlene Bishop	Sec 5	Lot 148	2 <sup>nd</sup> from NW Corner	Vales
03/16/22	Robert Bullock	Sec 4	Lot 20	SE Corner	Vales
03/19/22	Charles Butler	Sec 5	Lot 148	SW Corner	Family
03/21/22	Angela Tucker	Sec 5	Lot 57	Center West	Stines

**Fiscal Business: Vicky VonHolle, Fiscal Officer**

- Presented the trustees with payroll and bills that are ready for payment. Mrs. Ramsey made a motion to approve the payroll and to pay the bills as presented. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea      Mrs. Ramsey - yea      Mr. Kilburn – yea

**Adjournment:** With no further business to come before the board, Mrs. Ramsey made a motion to adjourn the meeting at 8:15pm. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea      Mrs. Ramsey - yea      Mr. Kilburn – yea